



# CAMP

## FIVE SEASONS

### 2025 Family Camp Guidebook



**This guidebook contains Camp Five Seasons' information, policies, and procedures. Please read carefully, you will acknowledge that you have read and understood this Guidebook on your CampMinder registration.**

For additional questions on any Five Seasons Camp, please contact  
**Cara Focke, Regional Kids Program Director**  
[SummerCamp@5ssc.com](mailto:SummerCamp@5ssc.com)

Burr Ridge, IL | Cincinnati, OH | Crestview Hills, KY | Dayton, OH

## 1. Basic Camp Five Seasons Information

### A. Member/Non-Member: Camp Five Seasons is open to everyone!

#### a. Member

- i. Any camper that is active on a Five Seasons Family Membership by date of registration. (Summer Family Membership must be completed and have an activation date prior to first day of Summer Camp)

#### b. Non-Member:

- i. Any camper not active on a Five Seasons Family Membership (or Summer Seasonal Membership for Summer Camp).
- ii. If a non-member registers as a member, and an active Family Membership is not active by May 1, 2025, additional charges will be billed based on the pricing difference of member vs non-member.

### B. Age Groups:

- a. **School's Out Camp Age Groups:** Groups are divided when applicable, these days could be whole group or small group activities. All campers are required to be fully potty trained without any assistance needed. Daily schedules will vary by camp location and will be available in your weekly newsletter sent by your Camp Director.
- b. **Summer Camp Age Groups:** Each group will explore our clubs in themed daily activities and games, daily free swim time in the outdoor pool, and weekly Fit Kids classes! Throughout the summer we will have special visits from outside vendors as a special activity to go along with the weekly theme. All campers are required to be fully potty trained without any assistance needed. Daily schedules will vary by camp location and will be available in your weekly newsletter sent by your Camp Director.
  - i. **Mini Campers (4-6yrs):** Grades Pre-K - 1st (Pre-K campers must be 4 years old, fully potty trained, and be entering Kindergarten fall of 2025)
  - ii. **Junior Campers (7-9yrs):** Grades 2nd - 3rd
  - iii. **Varsity Campers (10-12yrs):** Grades 4th - 6th

### C. Camp Days

#### a. School's Out Camp

- i. **Daily:** These camp days will be offered during holidays and other days when our local schools are not in session.

#### b. Summer Camp:

- i. **Three Days** (Tuesday-Thursday). \*Unless noted differently on camp registration
- ii. **Five Days** (Monday-Friday)

### D. Camp Times

- a. **Extended AM Care 7:30am-8:50am**
  - i. **Camp Drop Off Starts at 8:50am**
- b. **Full Day Camp 9am-4pm**
  - i. **Camp Pick Up Starts at 3:50pm**

c. **Extended PM Care** 4:10pm-5:30pm

**E. Weekly Dates & Themes**

<u>Dates</u>	<u>Theme by Week</u>
*Wed 5/28-Fri 5/30	Pirates & Mermaids
Mon 6/2-Fri 6/6	Wild West Week
Mon 6/9-Fri 6/13	Carnival Week
Mon 6/16-Fri 6/20	Dinosaur Week
Mon 6/23-Fri 6/27	Magic Week
*Mon 6/30-Wed 7/2	Stars & Stripes
Mon 7/7-Fri 7/11	Shark Week
Mon 7/14-Fri 7/18	I Spy Week
Mon 7/21-Fri 25	Science Fun Week
Mon 7/28- Fri 8/1	Olympics Games
Mon 8/4 - Fri 8/8	Color Wars
Mon 8/11 - Fri 8/15	Time Travel
*Three Day Holiday Week	

**F. What to pack. Each camper must have their own backpack with the following items labeled:**

- a. **Lunch & Snack-** Campers need to pack a **NUT FREE** lunch and snack each day.
  - i. **NUT FREE- This includes peanuts and ALL tree nuts.** This also includes anything that is labeled as “May Contain Nuts” and “Processed in a facility with Nuts”.
  - ii. We have many campers with severe nut allergies, if your child brings an item to camp that does not meet these requirements, it will be put back in their bag and returned home.
- b. **Required Items:** Swimsuit, towel, sunscreen, gym shoes, and water bottle.
- c. **Optional Items:** Tennis Racquet (for tennis days), goggles, pool shoes
- d. **What NOT to pack:** Electronics or any personal items that could be lost during camp. Five Seasons Staff is not responsible for lost items. Labeling your campers' items is helpful, so they can easily be returned to your camper if lost and found.

**2. Camp Registration Fee & Payment Options**

- A. **Registration Fee/Annual Program Fee:** This is a once-a-year fee per Five Seasons Camper. This fee is for all School's Out Camps and Summer Camps. You will be billed this fee at the time of your first registration for 2025 camps.
  - a. **2025 Registration/Annual Program Fee:** \$35/camper

## **B. Payment Options:**

- a. **Pay in Full:** You may choose to Pay in Full for your registered weeks at time of registration and receive a discount on camp weekly fees. (Extended Care not included in discount)
  - i. **Pay in Full by February 28th-** Receive 15% off your camp total
  - ii. **Pay in Full by March 31st-** Receive 10% off Weekly Camp total
  - iii. **Pay in Full by April 30th-** Receive 5% off Weekly Camp total
- b. **Register Now, Pay Later-** You may choose to register now and pay a weekly non-refundable deposit, then your remaining balance will be billed to your form of payment saved on May 1st. You may log into your CampMinder account at any time before May 1st to make payments as you want.
  - i. **Member Deposit:** \$50 per registered week
  - ii. **Non-Member Deposit:** \$100 per registered week

## **3. Additional Fees & Cancellation Policy**

- A. **Extended Care-** Extended Care is available to every registered camper that needs to be dropped off early or picked up late. Summer Camp Families can pre-register for Extended Care weekly through your CampMinder Family Portal or if needing daily care for any camps, you must contact your Camp Director at your location. More information on how to do that will be in your weekly Camp Newsletter.
  - a. **AM Care (7:30am-8:50am):** This is any camper signed in prior to 8:50am.
    - i. **Daily Drop-in AM Care Rate:** \$12/camper
    - ii. **Pre-Registered-AM Care 3-day Camp Week rate:** \$30/camper
    - iii. **Pre-Registered-AM Care 5-day Camp Week rate:** \$45/camper
      - 1. Pre-Registered means options were chosen at time of registration or prior to scheduled camp week starting through your CampMinder Family Portal or by contacting your Camp Director.
  - b. **PM Care (4:10pm-5:30pm):** This is any camper not signed out by 4:10pm
    - i. **Daily Drop-in PM Care Rate:** \$12/camper
    - ii. **Pre-Registered-PM Care 3-day Camp Week rate:** \$30/camper
    - iii. **Pre-Registered-PM Care 5-day Camp Week rate:** \$45/camper
      - 1. Pre-Registered means options were chosen at time of registration or prior to scheduled camp week starting through your CampMinder Family Portal or by contacting your Camp Director.
  - c. **Extended Care Registration & Payments**
    - i. If a parent does not select that they need AM or PM care during registration they can log-in to their CampMinder Parent Portal and add it at any time prior to the camp week starting. This can be found under the forms & documents tab.
    - ii. Daily Drop-in rates will be billed to your form of payment on your campers' CampMinder account at the end of each week.

- B. **Late Registration-** Any camper who registers after 10pm Thursday of the week prior they want to attend. This fee will automatically be included in CampMinder at time of late registration.
- a. Late registration fee: \$25/camper per late registered week
- C. **Cancellation Policy-** *Beginning January 1, 2025, Five Seasons Family Sports Club-Camp Five Seasons has revised their Camp Cancellation/Change Policy.*
- a. All changes and/or cancellations for a registered week must be in writing by emailing Cara Focke, Regional Kids Program Director- SummerCamp@5ssc.com
  - b. Days missed due to illness, vacation, or other absences may not be changed or substituted for another day.
  - c. Illness Exception- If your child ends up missing an entire week due to an illness, please provide a doctor's note to receive a 75% refund or Camp Credit.
  - d. Camp Five Seasons Refunds/Credits-
    - i. Changes and/or Cancellations must be made at least 8 days in advance of the week you need the change made to receive a 50% refund or 75% Camp Credit.
    - ii. Changes and/or Cancellations made between 9am Monday- 5pm Friday the week prior to your registered week, you will only receive a 25% refund or 50% Camp Credit.
    - iii. Camp Credits- A Camp Credit MUST be used on any Five Seasons-Camp Five Seasons days/weeks in 2025, this includes Extended Care, Summer Camp, or School's Out Camps in 2025. This camp credit will expire December 31, 2025.
  - e. Absolutely NO credits or refunds are given for late cancellations (after 5pm the Friday prior) or for campers who do not attend their scheduled camp day/week.